

STATE OF WASHINGTON  
Departments of General Administration/Corrections (DGA/DOC) Team Program  
7345 Linderson Way, Tumwater, Washington  
Box 41112, Olympia, WA 98504-1112

**The Project listed below is contingent upon Legislative and Governor approved Funding.**

**NOTICE TO ARCHITECTURAL AND ENGINEERING (A/E) FIRMS**

The DGA/DOC Team Program invites interested A/E firms to submit qualifications for architectural and engineering design services for the project scope of work listed below.

Voluntary MWBE goals of 10% MBE and 6% WBE have been established for these projects. Achievement of the goals is encouraged. However, no minimum level of MWBE participation shall be required as a condition of contract award. The A/E's will not be penalized if they do not include MWBE participation. However, additional points will be given to A/E's based on MWBE participation identified as part of the team. The A/E firms may contact Office of Minority and Womens Business Enterprise to obtain information on certified firms for potential sub consultants.

A project information meeting will be held at the Department of Corrections, Room 1028, 7345 Linderson Way SW, Tumwater, Washington 98501 on May 3, 2010, beginning at 1:00p.m. The Project Manager will be present to give an overview of the upcoming project and to answer questions. Firms interested in attending this meeting are to contact Pebble Hernandez at (306) 725-8338, or email [pebble.hernandez@doc.wa.gov](mailto:pebble.hernandez@doc.wa.gov)

**Submittal Requirements:**

Firms desiring consideration shall submit six (6) copies of their submittal for each "Project".

Only submittals conforming to the following specifications will be considered:

- 8.5" x 11" cardstock front and back cover (Binders/Notebooks are not permitted).
- 20 pages maximum, not including cover page – (total does not include Federal 330 form)
- Printing shall be 2-sided.
- 11" x 17" foldouts permitted but limited to 2 maximum, and shall be included in the 20 page count.
- Form 330 will be provided on a CD in a word format placed in CD sleeve and attached to inside cover of each copy of submittal. Do not print the Form 330.
- You are required to provide 6 copies of your submittal for each project you are submitting for.
- The submittals should have the Project Number and Title clearly printed on the front cover. (10-355 A Housing Units & Kitchen Expansion, WSP)

In addition to the Project listed below, other minor unanticipated projects at the facility during the 2011-2013 biennium may be added. The Maximum Allowable Construction Cost (MACC) is offered to provide the approximate cost and is subject to change. Submittals must be received by the Team Program office, 7345 Linderson Way, Tumwater, Washington, PO Box 41112, Olympia, WA 98504-1112, ATTN.: Pebble Hernandez, no later than 2:00 p.m. on May 18, 2010. Firms selected to interview will be notified on or about June 3, 2010. Interviews will be scheduled for June 21, 2010. For process information, please contact Pebble Hernandez, (360) 725-8338, email [pebble.hernandez@doc.wa.gov](mailto:pebble.hernandez@doc.wa.gov). For technical information, please contact the listed Nanette Graham at (360) 725-8337; email [Nanette.graham@doc.wa.gov](mailto:Nanette.graham@doc.wa.gov)

The state reserves the right to accept or reject any or all submittals and to waive informalities.

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### **Scope of Work for the Project**

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10-355 A: Washington State Penitentiary, Walla Walla, Washington

- Housing Units & Kitchen Expansion                      MACC \$ 36,000,000  
Project Manager: Nanette Graham  
Phone: (360) 725-8337                      Email: [nanette.graham@doc.wa.gov](mailto:nanette.graham@doc.wa.gov)

This project will include a 198 bed close custody living unit, 256 bed medium custody living unit and a 4,800 square foot addition to the existing West Complex kitchen. The design of the living units will be based on recently constructed units. The project will include construction outside and inside the secure perimeter. The project will need to be ready to bid by the summer of 2011.

#### **Selection Process:**

Firms will be selected in a two-phase process: Phase 1 – short-listing firms based on submitted information and Phase 2 – Oral Presentations.

Firms will be evaluated for Phase 1 on: (1) Key personnel – 25 points; (2) Relevant Experience – 25 points; (3) Work Plan – 25 points, and (4) Past Performance – 25 points. Up to 10 bonus points will be given for MWBE participation.

Prior to Phase 2, the three highest scored firms will be provided a copy of the Phase 2 scoring sheet.